**Story Submission Template**

Fill out the below questions to the best of your ability, and we will get back to you if we need more information to communicate and disseminate the story:

1. What is the action, event, activity about?
2. Who was involved or attended? Who benefited with this activity or invited to participate?
3. What are the main highlights of the action or update?
4. What are the main takeaways or lessons learned?
5. When did the action take place?
6. Where did the action take place? (Digital counts, too!)
7. Why did this event/action take place?
8. How does this contribute to tackling climate change.
9. Do you have any photos, videos, or other media that relate to this story? (If so, please share, including credits to photographers).